

**AGENDA
MOSCOW CITY COUNCIL
REGULAR MEETING**

Tuesday, July 6, 2010

7:00 p.m.

**City Hall Council Chambers
206 E. Third Street, Second Floor**

The Moscow Mayor, City Council and Staff welcome you to tonight's meeting. We appreciate and encourage public participation. For regular agenda items, an opportunity for public comment is sometimes provided after the staff report. However, the formality of procedures varies with the purpose and subject of the agenda item; therefore, the Mayor may exercise discretion in deciding when to allow public comment during the course of the proceedings and limitations may be placed on the time allowed for comments. Citizens wishing to comment on business that is not on the agenda will be provided the opportunity to do so as item number 3. If you plan to address the Council, you will find a list of "Tips for Addressing the Council" in the door pocket outside the City Council Chambers. Thank you for your interest in City government.

RENEWING OUR FOCUS – At each meeting, we may highlight good deeds, good news, and the people and activities that inspire us and make our community great. Contact a Council-member with examples to share at future meetings.

1. **Consent Agenda** : Any item will be removed from the consent agenda at the request of any member of the Council and that item will be considered separately later. Approval by roll call vote.

A. **Approval of Minutes of June 21, 2010 - Stephanie Kalasz**

B. **Latah County Community Foundation Grant Award - Eric Newell**

The City of Moscow Parks and Recreation Department Youth Scholarship Program is the City's instrument of assurance that the youth of Moscow have a means to participate in City recreational activities regardless of parent or guardian ability to pay. The Director will request minimal funding levels through the annual budget process and the two Recreation Supervisors will solicit additional funding via grants and donations. In March of 2010, the Moscow Parks and Recreation applied for the Latah County Community Foundation Community Grant in the amount of \$2,000. The funds requested were to supplement the Youth Scholarship Program. The City received a \$500 check from the Latah County Community Foundation on June 7, 2010 and the Parks and Recreation Department is requesting acceptance of these funds. These funds are open for use by both resident and non-resident youth for City programs.

ACTION:

Accept grant funds from Latah County Community Foundation totaling \$500.

C. **Orchard Avenue Overlay Construction Inspection and Materials Testing Contract - Les MacDonald**

Award of the construction contract for the Orchard Avenue Overlay Project to Motley & Motley Construction of Pullman Washington was approved by the City Council on June 21, 2010. This American Reinvestment and Recovery Act (ARRA) project requires construction inspection and materials testing to be performed by individuals certified by the Western Alliance for Quality Transportation Construction (WAQTC). Staff has solicited the engineering services of Riedesel & Associates, Inc. of Lewiston, Idaho to perform this work, and an agreement for these services has been negotiated in an amount not to exceed \$32,312.00. The construction inspection and materials testing contract documents were prepared by the Local Highway Technical Assistance Council (LHTAC), which is the agency that administers these particular ARRA funds for the State of Idaho. The scope of work and hour estimate are attached.

ACTION:

Approve the contract with Riedesel & Associates for the Orchard Avenue Overlay Construction Inspection and Materials Testing and authorize signing by the Mayor.

D. **FY10 & FY11 ITD State/Local Agreements, Safe Routes to School (SR2S) - Non-Infrastructure, Project Nos. A012(020) & A012(022) - Alisa Stone**

The City of Moscow (City) and the University of Idaho (UI), Health, Physical Education, Recreation, Dance Department (HPERD) have jointly applied and received SR2S grant funding from the Idaho Transportation Department (ITD). The UI performs the "Non-Infrastructure Activities" which include "Education and Encouragement" to all K-8 schools in Moscow. The City on behalf of the UI has received the following new awards: State Local Agreement, SR2S, Project No. A012(020) FY10 Moscow School District, Key No. 12020, \$20,000 to include the required Resolution; and State Local Agreement, SR2S, Project No. A012(022) FY11 Moscow School District, Key No. 12022, \$19,000 to include the required Resolution. The City referred to as the Sponsor in the State/Local Agreements is the Fiscal Agent for the program awards and therefore executes a Program Agreement with the UI to administer the financial requirements of the grant program. The City concurrently proposes to execute the following Program Agreements with the UI to perform Non-Infrastructure Activities: City/UI Program Agreement FY10 for Safe Routes to School Non-Infrastructure Activities; and City/UI Program Agreement FY11 for Safe Routes to School Non-Infrastructure Activities.

ACTION:

Approval to proceed with execution of:

1. State Local Agreement, SR2S, Project No. A012(020) FY10 Moscow School District, Key No. 12020, \$20,000 to include the required Resolution; and City/UI Program Agreement FY10 for Safe Routes to School Non-Infrastructure Activities
2. State Local Agreement, SR2S, Project No. A012(022) FY11 Moscow School District, Key No. 12022, \$19,000 to include the required Resolution; and City/UI Program Agreement FY11 for Safe Routes to School Non-Infrastructure Activities

to provide non-infrastructure projects that benefit elementary and middle school children grades K-8 as detailed in the grant applications as shown in Exhibit A of the above documents or take other such action as deemed appropriate.

E. Idaho Community Development Block Grant - 1912 Building - Senior Center Project (ICDBG-1011-06-SR) Contract(s) - Alisa Stone

The City of Moscow has received approval of a grant request submitted to the Idaho Department of Commerce (IDOC) under the Community Development Block Grant Program - Senior Center for improvements at the 1912 Center. The \$143,066 grant award will provide funding to construct sidewalk, curb, gutter and a retaining wall on the north side of the building and completion of the parking lot on the northwest side of the building to include handicap accessibility to the southeast entrance. Also under this project the Heart of the Arts, Inc., (HAI) who operates and manages the facility for the City, will contribute cash to pay for the design professional/construction management and the replacement of commercial kitchen appliances. The project budget is detail in Attachment B of the contract. In order to incorporate HAI into the requirements set forth in the contract between IDOC and the City a supplemental agreement has also been prepared for their execution. This document requires HAI to abide by all the requirements listed in the IDOC contract with the City to include Attachments A, B, and C. of the document.

ACTION:

Recommend approval to proceed with the execution of the Idaho Community Development Block Grant - 1912 Building - Senior Center Project (ICDBG-1011-06-SR) contract and the supplemental agreement with HAI as the operational manager of the facility or take other such action deemed appropriate.

2. Mayor's Appointments – Mayor Chaney

3. Public Comment and Mayor's Response Period (limit 15 minutes) - For members of the Public to speak to the Council regarding matters NOT on the Agenda and not currently pending before the Planning and Zoning Commission or Board of Adjustment, please state your name and address for the record and limit remarks to three minutes. Mayor will respond to comments from previous meeting.

4. Transportation Commission Report - Les MacDonald

5. Living Wage - Leslie Moss

In August 2006, the City passed a Living Wage Resolution that established a living wage for City employees and employers doing business with the City. A separate resolution was passed at the same time that set the living wage at \$10.25 per hour. The amount of the living wage has not changed since it was implemented. The City has made the following Cost of Living adjustments to the Salary Schedule for City employees since the Living Wage implementation: FY07, 3.3%; FY08, 3%; FY09, 3%; FY10, 0%. The current federal and state minimum wage is \$7.25 per hour. The minimum hourly wage for City employees in the lowest pay grade is \$11.24 per hour. The lowest paid employees are newer entry level employees who currently earn \$11.95 per hour. Should the council consider adjusting the Living Wage?

ACTION:

Review living wage and direct staff accordingly.

6. **Proposed Day Care Ordinance Revision - Randy Fife/Stephanie Kalasz**

Due to concerns related to recent changes to State and local Day Care regulations, staff has drafted an ordinance for the Committee's consideration and review. Minor changes have been made since this item was last reviewed by the Administrative Committee.

ACTION:

Approve the Ordinance under suspension of the rules requiring three complete and separate readings and that it be read by title and published by summary; or consider the Ordinance on first reading and that it be read by title and published by summary; or reject the Ordinance; or take such other action deemed appropriate.

7. **US Highway 95 Joint Resolution - Gary J. Riedner**

At the request of the City Council a Joint Resolution regarding the safety of US Highway 95 from Thorncreek Road north to the Moscow City Limits has been drafted. This Joint resolution includes endorsement from the City of Moscow City Council, Latah County Commissioners, North Latah County Highway District Board of Commissioners.

In light of the high traffic volumes the highway experiences each day, the deaths and accident related deaths that have occurred on that particular section of highway and the fact that improving this section of highway is a priority of the Idaho Transportation Department's, these governing bodies felt it important to make a unified and public statement supporting the project.

ACTION:

Approve Resolution; reject Resolution; or take such other action deemed appropriate.

REPORTS:

Administrative Committee
Public Works/Finance Committee
Other Boards & Commissions
Mayor

NOTICE: Individuals attending the meeting who require special assistance to accommodate physical, hearing, or other impairments, please contact the City Clerk, at (208) 883-7015 or TDD 883-7019, as soon as possible so that arrangements may be made.