JOINT MEETING: REAL ESTATE LEASING AND COMMERCIAL REAL ESTATE COMMITTEE MEETING MINUTES JW Marriott Marquis Miami Miami, Florida Friday, November 8, 2019 2:00 pm – 5:00 pm - Metropolitan Ballroom 3 & 4

1. **Welcome and Introductions**: Brenda Ezell and Jennifer Bloodworth called the joint meeting to order at 2:00pm.

a. Commercial Real Estate Chair, Jennifer Bloodworth, introduced the Commercial Real Estate Committee.

b. Jacqueline Marzan from The Fund provided brief remarks as the sponsor for the meeting.

c. Real Estate Leasing Chair, Brenda Ezell, introduced the Real Estate Leasing Committee. She welcomed the committee members, including:

Rick Eckhard, Co- Chair attended by phone Christopher A. Sajdera, Co-Vice Chair Technology Liaison, Brenda Ezell/Kristen King Jaiven CLE Liaison, Christopher A. Sajdera Publications Liaison, Phyllis Harley Legislative Liaison, Arlene Udick

2. Completion of Commercial Real Estate Top 10 Reasons to Review Contracts: (continuation from the Commercial Real Estate Committee Breakers meeting). The discussion was led by Jen Bloodworth and Marty Schwartz.

3. Joint CLE Presentation: Insuring Leases: Valuations, Endorsements, Considerations: presented by Mishele Schutz, Senior Commercial Services Underwriting Counsel and Jacqueline Marzan, Associate Underwriting Manager, Commercial Services, Attorneys' Title Fund Services, LLC.

4. Real Estate Leasing Chair, Brenda Ezell, announced the Committee's upcoming CLE/Webinar on executive suites to be presented on November 20, 2019.

5. Adjourn. The meeting was adjourned at 3:35 pm.